

# Office 365 at Fairfield University

Office 365 is free to University Faculty, Staff, and Active Students.

*\*Skype for Business and Exchange for Office 365 are not enabled.*

## Faculty and Staff

Office 365 is currently limited to use with iPads for Faculty and Staff. See [Microsoft Office for iPads](#)

Please note, however, that these accounts do not come with any support from ITS. They are being offered so that users can use the Office apps to their fullest without the cost of a subscription.

**The use of Office 365 for use with University computers is prohibited at this time. Staff and Faculty are allowed to use Office 365 on personal machines ONLY. Please note that this license will expire if they leave the University.** If they would like a permanent license, please acquire a copy of Office 2016 for Windows or Office 2016 for Mac using [OntheHub](#)

## For Students

Office 365 is currently available for the duration of your time as a student at the university. For more information, click [here](#).

### **There are 3 ways to log into Office 365 for Fairfield University:**

1. Go to [office365.fairfield.edu](http://office365.fairfield.edu) and use your NetID and current password to login.
2. Go to [portal.office.com](http://portal.office.com) and put your Office 365 username (NetID@fairfield.edu) in the email field. You will be redirected to Fairfield University login page.
3. In an Office app, click "Sign In", and enter your NetID@fairfield.edu. You will be redirected to Fairfield University Single Sign-On page. Enter only your NetID (remove the @fairfield.edu) and your current password.

**For further assistance, please visit the ITS4U Help Desk located in NYS 215 or call 203-254-4069 during business hours.**

**Hours can be found here: [ITS4U Help Desk Hours of Operation](#)**