

Diploma Information

Fairfield University official diplomas and certificates are 11" x 8.5" and have a gold seal.

May Graduates

Graduating students may pick up their diplomas immediately following the Commencement ceremony (as indicated below). They may also be picked up throughout the following week at the Registrar's Office in the Kelley Center during business hours.

Commencement Sunday*	Undergraduates ONLY : Registrar's Office 11:30-1:00 and 2:00-3:00 Graduate students ONLY : Barone Campus Center Lobby 4:30-6:00
Monday-Thursday	Registrar's Office 8:00-4:30
Friday	Registrar's Office 8:00-12:00

* Note: Students may not pick up their diploma until after their respective ceremony has concluded.

Any diplomas not picked up by the end of the week will be mailed to the address provided on the student's graduation application. Diplomas will be mailed after Memorial Day.

January and August Graduates

January diplomas will be mailed in early February and August diplomas will be mailed in early to mid-September.

Mailing Details

Diplomas are shipped via standard first class mail. There is no tracking information available. Diplomas will be mailed to the address provided on the student's graduation application. If a student moves, it is their responsibility to notify the Registrar's Office that their diploma should be mailed to the new address. *The University is not responsible for any lost or misdirected mail.*

Duplicate Diplomas

Replacement diplomas may be ordered [online](#). There is a \$25 fee. Orders are usually fulfilled within 1 to 2 weeks. Expedited FedEx delivery is available for an additional \$20 fee.

Please note that all replacement diplomas are 11" x 8.5" in size and have a gold seal. Duplicate diplomas will be certified with the signatures of the current University President and Dean.