



Fairfield
UNIVERSITY

Undergraduate
Registration Guide

Fall 2020

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UNDERGRADUATE MEETING PATTERNS

TWICE WEEKLY

(75 minutes each)

2A	Monday-Thursday	8:00-9:15am
2B	Monday-Thursday	9:30-10:45am
2C	Monday-Thursday	11:00-12:15pm
2D	Monday-Thursday	12:30-1:45pm
2E	Monday-Thursday	2:00-3:15pm
2F	Monday-Thursday	3:30-4:45pm
2G	Monday-Wednesday	5:00-6:15pm
2H	Monday-Wednesday	6:30-7:45pm
2I	Monday-Wednesday	8:00-9:15pm
2J	Tuesday-Friday	8:00-9:15am
2K	Tuesday-Friday	9:30-10:45am
2L	Tuesday-Friday	11:00-12:15pm
2M	Tuesday-Friday	12:30-1:45pm
2N	Tuesday-Friday	2:00-3:15pm
2O	Tuesday-Friday	3:30-4:45pm
2P	Tuesday-Thursday	5:00-6:15pm
2Q	Tuesday-Thursday	6:30-7:45pm
2R	Tuesday-Thursday	8:00-9:15pm

THRICE WEEKLY

(50 minutes each)

3A	Mon-Weds-Thurs	8:00-8:50am
3B	Mon-Weds-Thurs	MR: 9:30-10:20am W: 9:00-9:50am
3C	Mon-Weds-Thurs	MR: 11:00-11:50am W: 10:00-10:50am
3D	Mon-Weds-Thurs	MR: 12:30-1:20pm W: 12:00-12:50pm
3E	Mon-Weds-Thurs	2:00-2:50pm
3F	Mon-Weds-Thurs	4:00-4:50pm
3G	Mon-Weds-Thurs	5:00-5:50pm
3H	Mon-Weds-Thurs	6:30-7:20pm
3I	Mon-Weds-Thurs	8:00-8:50pm
3J	Tues-Weds-Fri	8:00-8:50am
3K	Tues-Weds-Fri	TF: 9:30-10:20am W: 9:00-9:50am
3L	Tues-Weds-Fri	11:00-11:50am
3M	Tues-Weds-Fri	TF: 12:30-1:20pm W: 1:00-1:50pm
3N	Tues-Weds-Fri	TF: 2:00-2:50pm W: 3:00-3:50pm
3O	Tues-Weds-Fri	4:00-4:50pm
3P	Tues-Thurs-Fri	5:00-5:50pm
3Q	Tues-Thurs-Fri	6:30-7:20pm
3R	Tues-Thurs-Fri	8:00-8:50pm

ONCE WEEKLY

(150 minutes each)

1A	Monday	8:00-10:30am
1B	Monday	6:30-9:00pm
1C	Tuesday	5:00-7:30pm
1D	Tuesday	6:30-9:00pm
1E	Wednesday	8:00-10:30am
1F	Wednesday	11:00-1:30pm
1G	Wednesday	2:00-4:30pm
1H	Wednesday	6:30-9:00pm
1I	Thursday	5:00-7:30pm
1J	Thursday	6:30-9:00pm
1K	Friday	8:00-10:30am
1L	Friday	2:00-4:30pm
1M	Friday	5:00-7:30pm
1N	Friday	6:30-9:00pm

UNIVERSITY COURSE NUMBERING SYSTEM

Undergraduate

1000-1999 Introductory Undergraduate Courses
 2000-2999 Intermediate Undergraduate Courses
 3000-3999 Upper-Level Undergraduate Courses
 4000-4999 Advanced Undergraduate Courses

Graduate

5000-5999 Introductory Graduate Level Courses
 6000-6999 Advanced Graduate Level Courses
 7000-7999 Doctoral Level Courses; open to qualified Master's Students

UNIVERSITY CORE CURRICULUM

(Class of 2022 and earlier)

The goal of a Fairfield education is to develop the whole person: an intellectual being who can think clearly, accurately, dispassionately; a social being who cares about others and takes one's place in the world with them; a physical being who knows the laws, limitations, and beauty of the natural world; a spiritual being who seeks to make one's life express the truths of religion and philosophy.

Because Fairfield believes that a liberal education can achieve this goal, the General Faculty has developed a core curriculum that all undergraduates must take to acquire a broad background in all academic areas. During their years at Fairfield, students, regardless of major or field of specialization, take from two to five courses in each of five areas.

Within the framework of these five areas, students have a number of options so that fulfilling the requirement can become a stimulating and enjoyable experience while providing the breadth of knowledge necessary for further studies and for life as a well-educated human being.

For requirements and details, see <http://catalog.fairfield.edu/undergraduate/curricula/core>.

Students may search by the following attributes using the Advanced Search function in the Banner 9 Registration System:

UDIV U.S. Diversity
WDIV World Diversity

MAGIS CORE CURRICULUM

(Class of 2023 and later)

Humanistic education rooted in Jesuit ethos, guides Fairfield's commitment to "preparing young women and men for others" through a distinctive academic experience. Crucial to student success in academia and as future professionals in the workplace, the Magis Core Curriculum engages students to establish their own values and understanding of the world while emphasizing excellence in writing, critical reasoning, synthesis of solutions, communication, and an understanding of the "why" and "how" of associated human behaviors.

The Magis Core Curriculum is a discipline-based, tiered learning experience. Further, it requires students to engage in interdisciplinary learning, be exposed to social justice issues, and undertake intensive writing both within the discipline and across the curriculum. The Magis Core provides a common experience for *all* undergraduates, one that is grounded in the humanistic tradition and is thus a hallmark of a Fairfield education.

For requirements and details, see <http://catalog.fairfield.edu/undergraduate/curricula/magis-core>.

Students may search by the following attributes using the Advanced Search function in the Banner 9 Registration System:

MSID Interdisciplinary
MSJ1 Introduction to Social Justice
MSJ2 Social Justice
MSJR Social Justice: Racial Focus
MWAC Writing Across the Curriculum
MWID Writing in the Discipline

ONLINE REGISTRATION SCHEDULE

Monday, February 24:	Deadline for major and minor changes for Fall 2020
Wednesday, February 26:	Fall 2020 Registration Guide available online
Monday, March 16:	Course schedules available for students to view in Web Registration; Undergraduate advising begins with faculty advisors
Tuesday, March 31:	Registration for Residential College students, for one RCOL course only
Thursday, April 2:	Fall registration begins for Graduate students
Wednesday, April 8:	Fall registration begins for Division I athletes with 90+ credits
Thursday April 9 – Monday, April 13:	Easter Break
Tuesday, April 14:	Fall registration begins for matriculated students with 90+ credits
Wednesday, April 15:	Fall registration begins for Division I athletes with 60-89 credits
Thursday, April 16:	Fall registration begins for matriculated students with 60-89 credits
Monday, April 20:	Fall registration begins for Division I athletes with 30-59 credits
Tuesday, April 21:	Fall registration begins for matriculated students with 30-59 credits
Wednesday, April 22:	Fall registration begins for Division I athletes with 29 or fewer credits
Thursday, April 23:	Fall registration begins for matriculated students with 29 or fewer credits
Monday, July 6:	Fall registration begins for non-matriculated students

**Note: Registration begins at 7:00am for all students on their appointed day.
Registration will remain open for all students through the end of add/drop on September 8.**

UNDERGRADUATE REGISTRATION PROCESS

- Students with a financial or Dean of Students hold will not be able to register.
- Students must meet with their faculty advisor prior to registration to discuss course selection and to receive their PIN. A student's faculty advisor is listed on their degree evaluation.
- Undergraduate students should register for all courses on their class registration day and are limited to a maximum of 17-19 credits, depending on program.
- **If a student chooses to drop a class and later changes their mind, or if they are removed for non-payment, they will *not* be guaranteed a place in the same class.**

Community-Engaged Learning

Community-Engaged Learning is a kind of experiential education that connects classroom learning with community service. In collaboration with community organizations, students learn about and apply tools of the academic discipline and specific course concepts in their service experiences. This combination enhances academic learning and civic awareness while also providing a meaningful service to and with the community. Course credit and grading are for the learning, not for the service. The service activities for the course are similar to the readings, lectures, class discussions and other assignments; all are contexts for student learning.

Students may search by the following attributes using the Advanced Search function in the Banner 9 Registration System:

- SERL** Community-Engaged Learning: All students in the course are required to participate in community-engaged learning.
- SERO** Community-Engaged Learning Option: Students have a choice to participate in community-engaged learning as a final project and/or in lieu of another comparable project.

Please visit fairfield.edu/servicelearning for full course descriptions and to learn about additional opportunities with the Center for Social Impact.

For more information, contact Andrea Canel, Associate Director for Community-Engaged Learning, at x3393 or andrea.canel@fairfield.edu, or visit the office in Canisius 200.

Course Schedules

The live schedule of all courses is available online at fairfield.edu/registration > Browse Classes. The online registration portal contains the most up-to-date information regarding course meeting times, instructors, and enrollment status.

Advanced Search options are available, such as browsing by subject, department, college/school, or attribute. Attribute search is useful for finding courses that fit various criteria, such as diversity requirements, interdisciplinary minors, residential colleges, and service learning.

Administrative staff may also use the Banner report SZRSTRT to print a full list of courses, while advising staff and faculty may use Degree Works or the [Course Search](#) app in Stag Center. [Detailed instructions](#) are available from the Registrar's Office Forms and Documentation Library via my.Fairfield.

Degree Evaluation on the Web: Degree Works

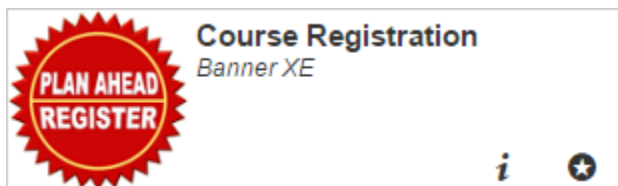
All matriculated undergraduate students have a degree evaluation online showing the requirements of their program, including core, majors, and minors. To run a degree evaluation from my.fairfield.edu, search and click on the Degree Evaluation task. ***Students should print a degree evaluation and bring it with them when they meet with their advisor, or be ready to display it on their personal laptop or tablet device.***



Directions for Banner 9 Online Registration System

The student registration system is accessed through my.fairfield.edu. Every student has an account on this system. If a student needs assistance with their NetID or password, they should contact the ITS Help Desk at 203-254-4069.

After logging in to my.fairfield.edu, click on the Course Registration task:



Please visit fairfield.edu/xs-registration for an overview and highlights of the new registration system.

If a student does not have a computer with Internet capabilities, they can use one in the library, CNS 301, or DSBN 217. If a student needs assistance with registration, they should contact the Registrar's Office at registrar@fairfield.edu or 203-254-4288. They *should not* call the ITS Help Desk for non-technical issues.

Independent Study

Independent studies are available in most majors and programs. Students wishing to pursue an intensive research or other academic experience must consult first with a sponsoring faculty member.

Internships

Internships provide the opportunity for practical experience in a career field related to a student's major. Most departments and programs offer credit for internships in appropriate agencies and business firms in Fairfield, nearby communities, as well as New York City and New Haven. Majors who wish to take advantage of these opportunities should consult their department chair or program internship coordinator about eligibility requirements and other details.

Please visit fairfield.edu/internships for more information.

Online Courses

All full-time students are eligible to enroll in *one* online course per semester without needing prior Dean's Office approval. First-year students may not enroll in online courses during their first semester.

- Part-time students are not restricted to one online course. Exceptions to the one-course limit for full-time students may be made only in extenuating circumstances and must be vetted through the academic dean.
- Students should be aware that many online courses are condensed (typically only seven weeks in duration) and therefore rigorous. Online courses often have irregular start and end dates (sometimes beginning at the halfway point of the semester). As with semester-long lecture-based courses, class enrollment is firmly capped, and availability may be limited.

Residential Colleges

Dr. Aaron Van Dyke, Academic Chair, will contact residential college students regarding registration.

Students may search by Attribute to view courses that are open to Residential College (**RCOL**) students using the Advanced Search function in the Banner 9 Registration System.

Waitlist Courses

The waitlist for courses will be turned on at the beginning of online registration.

- When a space becomes available in a class, the first student on the waitlist will be notified via their University Gmail account with instructions on how to register for the waitlisted class. **Students will have 24 hours from the time the email is sent to register for the class.** If there is a conflict in their schedule, the student will have to resolve that issue before registering for the waitlisted class. If the student fails to register for the class by the deadline stated in the email, they will be removed from the waitlist for that class.
- Waitlists and the process of notifying students will run through Friday, January 10. During this period, the Registrar's Office will not honor permissions from instructors for closed courses. The electronic waitlist will be the only mechanism for filling available openings in closed courses. After January 10, students may register for classes with open seats on a first come, first served basis. During the Add/Drop period of January 15-22, the Registrar will accept permissions from instructors for closed courses with the approval of the appropriate department chair and/or assistant dean.

ATHLETIC PRACTICE TIMES

See <https://wiki.fairfield.edu/display/OUR/Athletic+Practice+Schedule> for details.

UNDERGRADUATE DEANS, DEPARTMENT CHAIRS, AND PROGRAM DIRECTORS

College of Arts and Sciences

Dr. Richard Greenwald	Dean	CNS 100
Dr. Scott Lacy	Associate Dean	CNS 100
Dr. Glenn Sauer	Associate Dean	CNS 100
Andrea Martinez	Assistant Dean	CNS 100
Colby Lemieux	Assistant Dean	CNS 100
Dr. Katherine Schwab	Director, School of Communication, Art, and Media	CNS 308
Dr. Nels Pearson	Director, School of Humanities	DMH 106
Dr. Shelley Phelan	Director, School of Natural & Behavioral Sciences and Mathematics	BNW 218
Dr. Margaret McClure	Director, School of Social Sciences	BNW 463
Dr. Shelley Phelan	Chair, Biology	BNW 218
Dr. Matthew Kubasik	Chair, Chemistry and Biochemistry	BNW 317
Dr. Sean Horan	Chair, Communication	DMH 227
Dr. Robert Epstein	Chair, English	DMH 120
Dr. Patricia Behre	Chair, History	CNS 315
Dr. Irene Mulvey	Chair, Mathematics	BNW GR21
Dr. Joel Goldfield	Chair, Modern Languages and Literatures	CNS 214
Dr. Sara Brill	Chair, Philosophy	DMH 307
Dr. Jonathan Stott	Chair, Physics	BNW 111
Dr. David Downie	Chair, Politics	DMH 217
Dr. Margaret McClure	Chair, Psychology	BNW 462
Dr. John Slotemaker	Chair, Religious Studies	DMH 319
Dr. David Crawford	Chair, Sociology and Anthropology	DMH 251A
Dr. Marice Rose	Chair, Visual and Performing Arts	CNS 014
Dr. Peter Bayers	Director, American Studies	DMH 138
Dr. David Schmidt	Director, Applied Ethics	DSBN 205D
Dr. Anna-Maria Aksan	Director, Asian Studies	DMH 326
Dr. Kris Sealey	Director, Black Studies	DMH 305
Dr. Paul Lakeland	Director, Catholic Studies	CNS 200
Dr. Giovanni Ruffini	Director, Classical Studies	CNS 314
Dr. Ryan Colwell	Director, Educational Studies	CNS 116B
Dr. David Downie	Director, Environmental Studies	DMH 217
Dr. Brian Walker	Director, Health Studies	BNW 216
Dr. Laura Nash	Co-Director, Honors Program	DMH 219
Dr. Giovanni Ruffini	Co-Director, Honors Program	CNS 314
Dr. Janie Leatherman	Co-Director, Humanitarian Action	DMH 202
Julie Mughal	Co-Director, Humanitarian Action	CNS 200
Dr. David Crawford	Director, International Studies	DMH 251A
Dr. Bill Abbott	Co-Director, Irish Studies	CNS 313
Marion White	Co-Director, Irish Studies	DMH 130
Dr. Martin Nguyen	Director, Islamic World Studies	DMH 343
Dr. Sara Diaz	Director, Italian Studies	CNS 312
Dr. Gavriel Rosenfeld	Director, Judaic Studies	CNS 317
Dr. Sergio Adrada Rafael	Co-Director, Latin American and Caribbean Studies	CNS 215
Dr. Jennifer Adair	Co-Director, Latin American and Caribbean Studies	CNS 319
Dr. Margaret Wills	Director, Liberal Studies	DMH 203
Dr. Maggie Labinski	Director, Peace and Justice Studies	DMH 317
Dr. Kathryn Nantz	Director, Russian, East European, and Central Asian Studies	DSBN 211E
Dr. Johanna Garvey	Director, Women, Gender, and Sexuality Studies	DMH 112

Dolan School of Business

Dr. Zhan Li	Dean	DSBN 211C
Dr. Kathryn Nantz	Associate Dean	DSBN 211E
Meredith McAloon	Assistant Dean and Director of Undergraduate Programs	DSBN 211H
Erica Spencer	Assistant Director of Undergraduate Programs	DSBN 211G
Dr. Rebecca Bloch	Chair, Accounting	DSBN 346
Dr. Dina Franceschi	Chair, Economics	DSBN 367
Dr. John McDermott	Chair, Finance	DSBN 370
Dr. Yasin Ozcelik	Chair, Information Systems and Operations Management	DSBN 317
Dr. David Crawford	Director, International Business	DMH 251A
Dr. Carl Scheraga	Chair, Management	DSBN 319
Dr. Camelia Micu	Chair, Marketing	DSBN 328

School of Engineering

Dr. Richard Heist	Interim Dean	BNW 167
Dr. Harvey Hoffman	Associate Dean and Director, Management of Technology	BNW 167
Marcia Arambulo Rodriguez	Assistant Dean	BNW 167
Dr. Amalia Rusu	Chair, Computer Science and Engineering	BNW 301B
Dr. Harvey Hoffman	Chair, Electrical Engineering and Bioengineering	BNW 167
Dr. Shahrokh Etemad	Chair, Mechanical Engineering	BNW 107

Marion Peckham Egan School of Nursing and Health Studies

Dr. Meredith Kazer	Dean	NHS 101E
Dr. Audrey Beauvais	Associate Dean for Undergraduate Studies	NHS 401E
Dr. Suzanne Chaplik	Assistant Dean	NHS 401F
Dr. Linda Roney	Director, Undergraduate Nursing Program	NHS 401G
Carole Pomarico	Director, Adult Nursing Programs	NHS 401D
Dr. Kim Doughty	Director, Public Health	NHS 110A
Dr. Kim Oliver	Director, Social Work	NHS 110B

Office of Academic Support and Retention

Kristen Zimmerman	Associate Director, Academic Support and Learning Resources	NYS 229B
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INTERDISCIPLINARY PROGRAMS

To find sections that count toward interdisciplinary minors, students may search by the following attributes using the Advanced Search function in the Banner 9 Registration System:

American Studies

ASGW	American Studies Gateway
ASCO	American Studies: Communication
ASEN	American Studies: Literature
ASHI	American Studies: History
ASML	American Studies: Language
ASPH	American Studies: Philosophy
ASPO	American Studies: Politics
ASRS	American Studies: Religion
ASSO	American Studies: Sociology
ASTH	American Studies Theme
ASVP	American Studies: Visual and Performing Arts

Asian Studies

ANMC	Asian Studies Elective
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Black Studies

BSCC	Black Studies Component Course
BSFC	Black Studies Focus Course

Catholic Studies

CAOT	Catholic Studies: Non-RS Course
CARS	Catholic Studies: Religious Studies Course

Classical Studies

CLST	Classical Studies Elective
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Environmental Studies

EVCA	Environmental Studies Capstone
EVPE	Environmental Studies Elective

Health Studies

HSSS	Social Science of Healthcare Elective
HSST	Science and Technology of Healthcare Elective
HSTE	Traditions, Delivery, and Ethics of Healthcare Elective

Humanitarian Action

- HACA** Context and Analysis Course
- HAFD** Foundation Course
- HASM** Skills and Methods Course

International Studies

- INEL** International Studies Elective

Irish Studies

- IRSE** Irish Studies Elective

Islamic World Studies

- IWHU** Islamic World Studies: Humanities
- IWSS** Islamic World Studies: Social Sciences

Italian Studies

- ISIC** Italian Studies: Italy Component
- ISIF** Italian Studies: Italy Focused
- ISIT** Italian Studies: Italian

Judaic Studies

- JST** Judaic Studies Elective

Latin American and Caribbean Studies

- LCEL** Latin American and Caribbean Studies Elective

Peace and Justice Studies

- PJST** Peace and Justice Studies Elective

Russian, East European, and Central Asian Studies

- RECS** Russian, East European, and Central Asian Studies Elective

Women, Gender, and Sexuality Studies

- WSGC** WGSS Gender Component
- WSGF** WGSS Gender Focused